

# Danielle DeRosa

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## WORK EXPERIENCE

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### DuBois & Associates

August 2024 - Present

*Receptionist/ Office Assistant*

*Stafford Township, NJ*

- Answers the telephone for clients and public inquiries, directs calls, and takes messages as needed.
- Prepares correspondence logs and project files while scoping projects as assigned.
- Recommends swift and effective solutions for concerns and facilitates a collaborative work environment.
- Showcases a keen ability to learn new skills by learning new programs and software.

### TJX Companies, Inc.

March 2024 - August 2024

*Customer Experience Coordinator (CEC)*

*Stafford Township, NJ*

- Managed and trained associates on front-end principles and customer engagement.
- Communicated effectively with management and provided frequent progress updates.
- Led by example by proactively engaging with all customers and promptly addressing customer concerns.

### Jazzpaw Games

February 2024 - December 2024

*Character Artist & Graphic Designer*

*Remote*

- Developed and created 10+ graphical assets weekly for an unannounced video game project.
- Conceptualized character talk sprites in Photoshop, revising designs as needed to align with client goals.
- Contacted remote team members with frequent updates for revisions or to submit finalized assets.

### Ghostfire Gaming - "Enchanting Emporiums"

September 2023 - December 2023

*Designer & 2D Animator*

*Remote*

- Created the 2-minute animation "Enchanting Emporiums" for the 2<sup>nd</sup> installment of "The Twisted Taverns Album."
- Partnered with the Art Director to develop 22 character designs, 13 prop designs, and 13 environmental designs.
- Coordinated meetings with the Project Manager and Art Director to establish pipeline and schedule.
- Utilized programs such as Toon Boom Harmony, Adobe After Effects, Premiere Pro and Photoshop.

### Freelance - "The Traveler's Tales"

November 2023 - April 2023

*Designer & 2D Animator*

*Remote*

- Produced the twenty-two-minute cinematic and album cover for the fantasy album "The Traveler's Tales."
- Facilitated cohesive visual storytelling to align animation with client goals.
- Integrated client feedback to refine animations, delivering a polished final product.

### Famous Footwear

July 2021 - July 2023

*Sales Associate*

*Stafford Township, NJ*

- Exceeded daily, monthly, and yearly sales goals by 5-10% through exceptional customer service.
- Greeted and proactively assisted 300+ customers daily in a fast-paced environment.
- Developed and maintained a knowledge of products to assist customers.

## EDUCATION

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**Bachelor of Fine Arts (BFA), Animation & Illustration, GPA: 3.939**

September 2017 - May 2021

*Montclair State University, Montclair, NJ*

## SKILLS

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- **INTERPERSONAL:** Strong Communication, Time Management, Dependability, Problem-Solving, Collaboration, Project Management, Active Listening, Multitasking, Teamwork, Data Entry
- **SOFTWARE:** MS Office, Google Suite, Adobe Suite, Salesforce, Dropbox, Windows OS, Mac OS